

**Argyll and Bute Council**  
**Comhairle Earra Ghaidheal agus Bhoid**

Customer Services  
Executive Director: Douglas Hendry



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1 June 2012

**NOTICE OF MEETING**

A meeting of the **HELENSBURGH & LOMOND AREA COMMITTEE** will be held in the **VICTORIA HALLS, HELENSBURGH** on **TUESDAY, 12 JUNE 2012** at **9:30 AM**, which you are requested to attend.

Douglas Hendry  
Executive Director - Customer Services

**BUSINESS**

- 1. APOLOGIES**
- 2. DECLARATIONS OF INTEREST**
- 3. MINUTE OF MEETING 17TH APRIL 2012** (Pages 1 - 10)
- 4. PUBLIC QUESTIONS**
- 5. IMPROVEMENT AND HR**
  - (a) Area Scorecards - David Clements (Pages 11 - 14)
- 6. DEVELOPMENT AND INFRASTRUCTURE**
  - (a) Consultation on Potential Additional Sites for Proposed Local Development Plan - Mark Lodge (Report to Follow)
  - (b) Proposed Carriageway Reconstruction Works 2012-13 (Report to follow)

## 7. CUSTOMER SERVICES

- (a) Community Safety Forum & Linkages to other Groups - Area Governance Manager (Pages 15 - 18)
- (b) Appointment to Outside Organisations within the Helensburgh and Lomond Area - Area Governance Manager (Pages 19 - 20)
- (c) Proposed Comet Archway, Helensburgh Pier - Hugh Blake (Pages 21 - 28)

The Committee will be asked to pass a resolution in terms of Section 50(a)94) of the Local Government (Scotland) Act 1973 to exclude the public for the following four items of business marked with an "E" on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph of Part 1 of Schedule 7a to the Local Government (Scotland) Act 1973.

The appropriate paragraph is:-

**Paragraph 9** Any terms proposed or to be proposed by or to the authority in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or services.

## 8. EXEMPT ITEMS

- E1** (a) Hermitage Park- HLF Parks for People Application- Sandy MacTaggart (Pages 29 - 30)
- E2** (b) Kidston Park, Proposed Improvements - Iain Welsh (Pages 31 - 32)
- E3** (c) Sale of The Old School, Kilcreggan - Moira Walker (Pages 33 - 36)
- E4** (d) Cove and Kilcreggan Youth Cafe - Roy Alexander (Pages 37 - 40)

## HELENSBURGH & LOMOND AREA COMMITTEE

Councillor Maurice Corry	Councillor Vivien Dance
Councillor George Freeman	Councillor David Kinniburgh
Councillor Robert Graham MacIntyre	Councillor Ellen Morton
Councillor Aileen Morton	Councillor Gary Mulvaney
Councillor James Robb (Lead Councillor)	Councillor Richard Trail (Deputy Lead Councillor)

Contact: Belinda Ruthven, Area Governance Assistant Tel: 01436 658825

**MINUTES of MEETING of HELENSBURGH & LOMOND AREA COMMITTEE held in the  
VICTORIA HALLS, HELENSBURGH  
on TUESDAY, 17 APRIL 2012**

**Present:** Councillor Vivien Dance (Chair)  
Councillor David Kinniburgh Councillor Andrew Nisbet  
Councillor Ellen Morton Councillor James Robb  
Councillor Gary Mulvaney

**Also Present:** Alison Younger – Central Governance Manager  
Belinda Ruthven – Area Governance Assistant  
Fiona Campbell – Quality Improvement Officer  
Liz Marion - Social Economy Development Officer  
Chris Shirley – Quality Standards Manager  
Geoff Urie – Head Teacher, Hermitage Academy (Item 5(d )Only)  
Jim Anderson – Leisure Performance Manager  
Lorna Whyte – Facility Manager  
Mike Johnston – IOD Project Officer  
Hugh Blake – Senior Estates Surveyor  
Helen Ford – CHORD Project Manager  
Jolyon Gritten – Access Manager

Prior to the commencement of the meeting, the Chairman, on behalf of the Helensburgh and Lomond Area Committee, paid tribute to Councillor Al Reay, following his untimely death. She also passed on the good wishes of the Committee to Councillor Daniel Kelly and wished him a speedy recovery following his recent hospital stay.

The Chairman ruled and the Committee agreed, in terms of Standing Order 3.2.2 that a report regarding the Playing Fields at Rhu Road Higher, Helensburgh – Proposed Improvements by Helensburgh Cricket and Rugby Football Club, dealt with at item 9 of this minute, be taken as a matter of urgency as it is essential to implement these works prior to the commencement of the Helensburgh Highland Games on 2 June 2012.

## **1. APOLOGIES**

Apologies were intimated from:-

Councillor George Freeman  
Councillor Daniel Kelly  
Councillor William Petrie

## **2. DECLARATIONS OF INTEREST**

Councillor Andrew Nisbet declared a non-financial interest in relation to item 9, 'Playing Fields At Rhu Road Higher, Helensburgh - Proposed Improvements by Helensburgh Cricket & Rugby Football Club' , of this minute on the basis that he is a patron and past President of the Helensburgh Cricket and Rugby Football Club. He left the meeting during discussion of this item and accordingly took no part in the decision making process

**3. MINUTE OF MEETING 20 FEBRUARY 2012**

The minute of meeting 20 February 2012 was approved as a correct record.

**4. PUBLIC QUESTION TIME**

Mr Bill Jones

Mr Jones enquired as to whether members were aware of the recent success of the Helensburgh Rugby Club this season in:-

- Winning the RBS West League Division 2 title and being promoted to the RBS West League Division 1
- Winning the RBS Reserve League West Pod A and getting promoted to RBS Reserve League West Division 1
- Winning the RBS West Regional Bowl Final and qualifying for the National Bowl Final.

Mr Jones was asked to pass on the heartiest congratulations from Committee and also their very best wishes on these recent successes.

It was proposed that a letter be sent to formally congratulate the teams.

Mr Alastair Macbeth passed on his congratulations to the Area Committee for their success in securing funding for the Pool and Leisure Facility and other Capital Gains secured for the Helensburgh area and asked whether this had been achieved through individual or cross party co-operations, to which he was advised that it had been the latter.

Members were in agreement that consensus was always required to ensure these outcomes and were keen that the work of securing further funding would continue, as there were still some improvements to be made regarding the leisure facilities and also that credit should be given to Councillors Argyll and Bute wide as well as previous Councillors.

Mr Macbeth also referred to his previous concerns that Helensburgh and Lomond did not receive their 'fair share' of funding and whilst he recognised the rural nature of much of Argyll and Bute, he felt that this was still not being addressed.

In discussion, members felt that it should be said that 'fair share' should not be confused with 'same share' and examples were given of why this should be and that quality of service was paramount.

The importance of increased public awareness and engagement was highlighted as one of the positive outcomes in the area, particularly during the recent consultation exercises in the town.

Tony Davey – Cardross Community Council

Mr Davey welcomed the proposed increase to the community council administration grants of £10k Argyll and Bute wide and referred to the much

valued goodwill and voluntary work carried out by community councillors in the area.

Mr Davey then asked that recognition be given to Councillor Reay, who had recently passed away, for his enthusiasm and zeal as spokesperson for the Veterans, and trusted that this would be continued to the same extent following the forthcoming elections.

### Sephton MacQuire – Helensburgh Highland Games

Mr MacQuire passed on his thanks to Argyll and Bute Council for funding which had enabled a further championship to be held at the Helensburgh Games. He advised that there were now a total of four of these championships which in turn increases the amount of competitors that the Games attract.

## **5. COMMUNITY SERVICES**

### **(a) MOD FUNDING STEERING COMMITTEE**

Members considered a report by the Quality Improvement Officer regarding a bid placed by Argyll and Bute Council Education Service for funding from the £3m Support Fund for Schools with Service Children and were advised that the service had been successful in its bid under a number of headings, including £1000 to set up and run a Steering Group.

#### **Decision**

1. Agreed to endorse the composition of the Steering Group as set out in Appendix 1 of the submitted report.
2. Agreed that details of the Steering Group should now be circulated to all relevant organisations.
3. Agreed to note that Councillor representation on the Steering Group will be finalised by the Area Committee post election.
4. Agreed to record their congratulations to officers for securing the award

(Report by Quality Improvement Officer, dated 22 March 2012, submitted)

### **(b) THIRD SECTOR GRANTS 2012/2013**

Twenty Third-Sector Grant Applications were presented for consideration

#### **Decision**

1. Agreed that all Third Sector Grant applications are treated on merit.
2. Noted the Helensburgh and Lomond Third Sector Grant budget of £35000 for the financial year 2012/ 2013.

## 3. The Third Sector Grants were determined as follows:-

	<b><u>Organisation</u></b>	<b><u>Narrative</u></b>	<b><u>Total Project Costs</u></b>	<b><u>Awarded</u></b>
2.1	1st Rhu Scout Group	The application is for capital spends (tents, ground sheets etc) this does not comply with the criteria.	£6,022	£0
2.2	Acting Up	Contribution towards salary costs for the provision of arts workshops for young people.	£1,253	£630
2.3	Arrochar, Tarbet and Ardlui Heritage Group	A contribution towards the updating of brochures and displays.	£2,920	£1,110
2.4	Bicentenary Pipe Band Championships	A contribution towards the purchase of permits, insurances, advertising and catering for judges.	£10,019	£4000
2.5	Cardross, Colgrain and Craigendoran Senior Citizens Forum	A contribution towards the provision of a Summer and Christmas outing and lunches for isolated older people.	£3,280	£500
2.6	Cosy Sports and Recreation Group	The application is for canoes which are considered capital spend.	£4,352	£0
2.7	Cove and Kilcreggan Lunch Club	The provision of transport to the lunch club and outing for elderly people highlighted as socially isolated.	£2,439	£600
2.8	Cove and Kilcreggan Old People's Welfare Association	A contribution towards bus hire and hospitality events for older people.	£2,225	£280
2.9	Cove Burgh Hall	This application is ineligible as it is for Ladies toilets, capital spend.	£7,700	£0
2.10	ENABLE (Helensburgh and Lomond Branch)	A contribution towards 43 weeks of club activity, short breaks and 2 activity days for adults with learning difficulties.	£8,440	£780
2.11	Gibson Community Centre	To contribute towards the cost of 2 events to raise the profile of the hall. Plus a contribution towards subscriptions and insurances required to provide a community facility to the public.	£12,476	£1,300

2.12	Helensburgh and District Access Trust	The hosting of a long distance race on 3 <sup>rd</sup> June along the newly refurbished 3 Lochs way. The event is to promote Pancreatic Cancer research	£5,050	£1,850
2.13	Helensburgh and Lomond Highland Games	A contribution towards the costs of the Helensburgh and Lomond Highland Games	£4,650	£4000* <b>Subject to revised application being received and satisfactorily assessed.</b>
2.14	Helensburgh and Lomond Youth Forum	To contribute towards the provision of a summer program of activities for young people.	£1,445	£140
2.15	Helensburgh Heritage Trust	A contribution towards the costs of a number of events to celebrate the bicentenary of the paddle steamer Comet. These include a Steamboat event and a sailing competition.	£21,800	£3,000
2.16	Helensburgh Savoy	A contribution towards the costs of the production of 'Fiddler on the Roof'.	£13,781	£1,500
2.17	MS Society - Dumbarton & District Branch	A contribution towards the costs of hall hire and physiotherapist and for local MS sufferers.	£3,625	£1,400
2.18	Rosneath & Clynder Senior Citizens Association	A contribution towards the provision of 3 events for socially isolated senior citizens.	£2,395	£350
2.19	Rosneath Peninsula Highland Gathering	A contribution towards the costs of the Highland Gathering to be held in Rosneath in June.	£12,020	£4000
2.20	Rosneath Peninsula West Community Development Trust	A contribution towards the hosting of a number of events including a film show, parade, Poetry event and boat sculptures by local school children.	£4,250	£2,000

4. Agreed that these awards are pending confirmation of receipt of End of Year Reports for 2011/12, outstanding documentation and financial assessment and that the amount available for consideration at the August 2012 Area Committee would be £7560

(Report by Community Development Officer, dated 17 April 2012 submitted)

(c) **PROPOSAL FOR PRIMARY SCHOOL REPORTING**

Members were briefed by the Quality Standards Manager on the current process for the provision of information on primary school achievements to elected members and advised of the complexity and time-consuming nature of this approach.

**Decision**

1. Agreed that Education Scotland (HMIE) reports on individual schools be presented to the relevant Business Day by the head teacher following the report's publication.
2. Agreed that the Quality Improvement Officer(s) for the schools in each area attends the Area Committee on an annual basis to provide a brief update on issues pertaining to the schools in the area, eg. Awards, new appointments or major curriculum developments.
3. Agreed that the Quality Improvement Officer(s) attend the Local Area Community Planning Group on an annual basis to present the Education Service's Standards and Quality Report, outlining any local issues.

(Report by Quality Standards Manager, dated 17 April 2012, submitted)

(d) **HERMITAGE ACADEMY STANDARDS AND QUALITY REPORT**

Members were briefed by the Head Teacher, Hermitage Academy on the contents of the Attainment and Achievement Report for 2012. The SQA results were outlined and members heard an update on the Curriculum for Excellence.

**Decision**

1. To note the update by the Head Teacher, Hermitage Academy.
2. Agreed to request that the Head Teacher, Hermitage Academy, circulate benchmarking report in the form of DVD to members.
3. Agreed to congratulate the pupils, Head Teacher, staff and parents of Hermitage Academy on their achievements.

(Hermitage Academy Attainment and Achievement Report, dated April 2012, submitted)

(e) **LEISURE SERVICES UPDATE**

Members were briefed on a report by the Leisure Performance Manager which outlined the performance of Helensburgh Pool comparing a full year in 2008/9 to a full year in operation in 2011/12. Members were also provided with the user numbers for the Victoria Halls over the past two



years. A Power-point presentation by the Facility Manager on the current and ongoing development of the Helensburgh Swimming Pool and Victoria Halls was also given.

### **Decision**

1. To note the contents of the report and presentation.
2. Agreed to commend the Officer and staff on their commitment and performance in the successful management of both facilities.

(Report and PowerPoint Presentation by Leisure Performance Manager, dated 17 April 2012, submitted)

## **6. CHIEF EXECUTIVE'S - IMPROVEMENT AND HR**

### **(a) AREA SCORECARDS**

Members were briefed by the IOD Project Officer on a report on the findings following the data workshop session on 20 February 2012 which members had attended and also on the draft Area Scorecard which was based on those findings.

### **Decision**

1. Agreed to review the findings of the data selection session.
2. Agreed to adopt the resultant area scorecard but refer the further refinement of performance data to the new Helensburgh and Lomond Area Committee.
3. Agreed that all references to LEADER funding in the scorecard be amended to read 'External Grants' in order that it is relevant to Helensburgh and Lomond area.

(Report by Performance Manager, dated 17 April 2012, submitted)

## **7. CUSTOMER SERVICES**

### **(a) THE QUEEN'S DIAMOND JUBILEE – THE BIG LUNCH**

Members were briefed by the Area Governance Manager on a report which outlined the background to 'The Big Lunch' event and which proposed how the Council can support this as part of the celebrations for HM The Queen's Diamond Jubilee.

### **Decision**

1. Agreed that this initiative is dealt with in the same manner as other events to celebrate the Queen's Diamond Jubilee by disseminating this to community councils to promote within their local communities.
2. Agreed that the paperwork is circulated to the relevant services to

ensure that support for the event is provided where possible.

(Report by Executive Director, Customer Services, dated 4 April 2012, submitted)

(b) **COMET ARCHWAY - HUGH BLAKE**

Members were advised in a report by the Senior Estates Surveyor, of a request from the Helensburgh Heritage Trust to erect a two-dimensional silhouette of Henry Bell's ship 'The Comet' on a grassed amenity area forming part of the Helensburgh Pier. The proposed location was indicated on an attached plan.

**Decision**

1. Agreed to note the content of the submitted report.
2. Agreed that additional information is gathered regarding the structure and whole life costs of the proposed silhouette and a further report brought to the next meeting of the Helensburgh and Lomond Area Committee for consideration.

(Ref: Report by Senior Estates Manager, dated 17 April 2012, submitted.)

## 8. DEVELOPMENT AND INFRASTRUCTURE

(a) **CONSOLIDATION OF ROADS AND AMENITY SITES TO BLACKHILL DEPOT UPDATE**

Members were advised by the CHORD Project Manager, that the Full Business Case (FBC) for the consolidation of depot services in Helensburgh to Blackhill Depot was now complete and will go forward to the Executive in May for approval.

**Decision**

1. Agreed to note that the FBC will be presented to the Executive in May 2012 for approval.
2. Agreed to request that an update report be brought to the June 2012 Area Committee.

(Ref: Report by Executive Director of Development and Infrastructure Services, dated 11 April 2012, submitted)

(b) **OBJECTIONS TO CORE PATHS NETWORK**

Members considered a report from the Access Manager on the objections received following the public consultation for the Core Paths Plan following the Public Consultation which closed on 4<sup>th</sup> April 2011.

**Decision**

1. Agreed to note the content of the submitted report.
2. Agreed that members are invited to make comments on the submitted reports during the 4 week consultation period that commences at a date after 17<sup>th</sup> April 2012.
3. Agreed that members encourage Community Councils to discuss and comment on the submitted reports.

(Ref: Report by Access Manager, dated 17 April 2012, submitted)

Having earlier declared an interest in the following item, Councillor Andrew Nisbet left the room and took no part in the discussion of this item.

**9. PLAYING FIELDS AT RHU ROAD HIGHER, HELENSBURGH - PROPOSED IMPROVEMENTS BY HELENSBURGH CRICKET & RUGBY FOOTBALL CLUB**

Members were asked to note the contents of a report by the Estates Surveyor, on the proposed improvement works proposed by the Helensburgh Cricket and Rugby Football Club (HCRFC) to the leased playing fields at Rhu Road Higher, Helensburgh.

**Decision**

Agreed to note the content of the submitted report.

(Ref: Report by Estates Surveyor, dated 17 April 2012, submitted.)

There being no further business, the meeting closed at 1.15pm and the Chair gave her thanks to all members and officers for their commitment over the past five years, and on behalf of the present Helensburgh and Lomond Area Committee, wished the new Committee all the very best for the future.

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**ARGYLL AND BUTE COUNCIL**

**HELENSBURGH AND  
LOMOND AREA  
COMMITTEE**

**CHIEF EXECUTIVE'S UNIT**

**12th JUNE 2012**

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**AREA SCORECARD**

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**1 Background**

- 1.1 Following workshops with the Area Committee during late 2011 and early 2012, the attached Area Scorecard was adopted by the Area Committee. The Scorecard reports the latest Area performance across the range of services selected.

**2 Recommendations**

- 2.1 It is recommended that the Area Committee
- a) reviews the performance reported on the Area Scorecard and
  - b) agrees to participate in further development of the Area Scorecard to better reflect current topics of interest.

Jane Fowler  
Head of Improvement and HR

For further information, please contact:

David Clements  
Improvement and Organisational Development Programme Manager  
(Planning and Performance Management)  
01465 604205

**Corporate Objective 1 - Working together to improve the potential of our people** R →

1.1	Argyll and Bute has more new businesses operating in the area, creating more jobs.	G →
1.2	Our children are protected and nurtured so that they can achieve their potential.	A →
1.3	Our older people are supported to live more active, healthier and independent lives.	A ↑
1.4	We work with our partners to tackle discrimination.	R →
1.5	Vulnerable adults, children and families are protected and are supported in sustainable ways...	R ↓

**Corporate Objective 2 - Working together to improve the potential of our community** A →

2.1	We have a skilled and competitive workforce capable of attracting employment to Argyll and Bute.	G →
2.2	Our young people have the skills, attitudes and achievements to succeed throughout their lives.	G →
2.3	Our partners and communities are able to be fully engaged in the way our services are delivered.	A →
2.4	The impact of alcohol and drugs on our communities...is reduced.	A →
2.5	Our Communities are safer	A →

**Corporate Objective 3 - Working together to improve the potential of our area** A →

3.1	We have contributed to an environment where existing and new businesses can succeed.	A →
3.2	The places where we live, work and visit...meet the needs of our communities.	A →
3.3	Our transport infrastructure...meets the economic and social needs of our communities.	A →
3.4	We have reduced the carbon footprint of Argyll and Bute Council.	G ↑
3.5	We have "reduced, reused and recycled" more.	A →
3.6	The full potential of our outstanding built and natural environment is realised...	A →

**Corporate Objective 4 - Working together to improve the potential of our organisation** A →

4.1	We engage with stakeholders to deliver best value services.	A →
4.2	Our employees have the skills and attitudes to deliver efficient and effective services.	A →
4.3	Our customers have accurate, accessible and up-to-date information...	A →
4.4	We listen to our customers and communities to continually improve our services.	A →

**H&L Area Scorecard 2011-12**

FQ1 12/13

LOCAL INDICATORS <i>Service Success Measures</i>	AREA VALUES				COUNCIL VALUES		
	Target	Actual	Status	Trend	Actual	Status	Trend
No of Complaints ref Waste Collection H&L	45	45		↓	1.68	G	↑
Dog fouling - A&B total fines	1	1		↓	1		→
Dog fouling - A&B total complaints	26	9		G	3	G	↓
Business Start Ups H&L	56	58		G	96	G	↑
Average subsidy per passenger - H&L		£ 2.52		↓	£ 2.62	R	↓
% road area surface treated - H&L	2.00 %	3.38 %		G	3.37 %	G	↓
% road area resurfaced/reconstructed - H&L	2.00 %	4.34 %		G	3.39 %	G	↑
Dark Lamps - % inspections completed ABC net - H&L	100 %	100 %		G			→
Car Parking income to date - H&L	£ 270,542	£ 202,630		R	£ 748,489	R	↑
HMIE positive School Evaluations - H&L	75 %	100 %		G	100 %	G	↑
H&L - Delayed Discharges awaiting Admission to a Care Home - In Year		2		↓	5		↓
H&L - No of Alcohol Dependent Misusers	34	34		↑	97		↓
H&L Care in the Community - In Year		125		↓	309		↓
CABD53 H&L - No of Open Children Cases to Social Work	31	31		↓	122		↓
CP1 H&L - No of CP Investigations	2	2		↓	14		↓
HMIE overall average score per inspection - H&L	75.0 %	100.0 %		G	25.0 %	R	↓
Road area resurfaced/reconstructed - H&L	27,053 sq.m	69,044 sq.m		G	334,619 sq.m	G	↑
Street lighting - Programmed Capital Spend - H&L	£ 35,000	£ 35,000		↑			
Street lighting - Actual Capital Spend - H&L	£ 35,000	£ 35,000		↑			

**H&L Area Scorecard 2011-12**

FQ1 12/13

LOCAL INDICATORS <i>Service Success Measures</i>	AREA VALUES				COUNCIL VALUES		
	Target	Actual	Status	Trend	Actual	Status	Trend
No of Complaints ref Waste Collection H&L	45	45		↓	1.68	Ⓔ	↑
Dog fouling - A&B total fines	1	1		↓	1		→
Dog fouling - A&B total complaints	26	9	Ⓔ	↑	3	Ⓔ	↓
Business Start Ups H&L	56	58	Ⓔ	↑	96	Ⓔ	↑
Average subsidy per passenger - H&L		£ 2.52		↓	£ 2.62	Ⓓ	↓
% road area surface treated - H&L	2.00 %	3.38 %	Ⓔ	↓	3.37 %	Ⓔ	↓
% road area resurfaced/reconstructed - H&L	2.00 %	4.34 %	Ⓔ	↑	3.39 %	Ⓔ	↑
Dark Lamps - % inspections completed ABC net - H&L	100 %	100 %	Ⓔ	→			
Car Parking income to date - H&L	£ 270,542	£ 202,630	Ⓓ	↑	£ 748,489	Ⓓ	↑
HMIE positive School Evaluations - H&L	75 %	100 %	Ⓔ	→	100 %	Ⓔ	↑
H&L - Delayed Discharges awaiting Admission to a Care Home - In Year		2		↓	5		↓
H&L - No of Alcohol Dependent Misusers	34	34		↑	97		↓
H&L Care in the Community - In Year		125		↓	309		↓
CABD53 H&L - No of Open Children Cases to Social Work	31	31		↓	122		↓
CP1 H&L - No of CP Investigations	2	2		↓	14		↓
HMIE overall average score per inspection - H&L	75.0 %	100.0 %	Ⓔ	↑	25.0 %	Ⓓ	↓
Road area resurfaced/reconstructed - H&L	27,053 sq.m	69,044 sq.m	Ⓔ	↑	334,619 sq.m	Ⓔ	↑
Street lighting - Programmed Capital Spend - H&L	£ 35,000	£ 35,000		↑			
Street lighting - Actual Capital Spend - H&L	£ 35,000	£ 35,000		↑			

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**ARGYLL & BUTE COUNCIL**  
**CUSTOMER SERVICES**

**HELENSBURGH AND LOMOND AREA**  
**COMMITTEE**  
**12 JUNE 2012**

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**Community Safety Forum & Linkages to other Groups**

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**1. SUMMARY**

- 1.1 The purpose of this Paper is to update and inform Members as to the status and membership of Local Community Safety Forums, and to outline where these lie in relation to other groups such as LACPG and the Argyll and Bute Community Safety Partnership.

**2. RECOMMENDATIONS**

That Members:

- 2.1 Note the current status of the CSFs in their Area
- 2.2 Agree to appoint Members to the Forums as outlined below
- 2.3 Note the intention to schedule Meetings to facilitate improved communications with Local Area Community Planning Groups

**3. DETAIL**

**3.1 The Partnership bodies in each area**

Each of the four administrative areas of the Council have at least one Community Safety Forum (Bute and Cowal have one each)

The Nature of the work of the various Community Safety forums is outlined in the Argyll and Bute Community Safety Strategy, which is currently undergoing a minor update to in order to maintain its close links to the objectives of the current Single Outcome Agreement and the Community Plan. Each local CSF meets quarterly – and more often if there is a specific need. It has been suggested that Forum Meetings could be timed to allow more timeous feedback to LACPGs, opportunities for this will be investigated and where possible meetings will be arranged to facilitate this.

### 3.2 Who Attends

The Community Safety Forums are attended by Elected Members and are open to all interested parties. They are well attended by partners whose function has a large community safety component e.g. Police, Strathclyde Fire and Rescue, Coastguard, Council Emergency Planning, Environmental health (regulatory services), Housing Associations etc. In most Areas 3<sup>rd</sup> Sector groups such as Rape Crisis are also attendees where there is anything on the agenda which is of interest to them.

### 3.3 Feedback & Performance

The Minutes of Community Safety Forums are published on Modern.Gov. Performance statistics from partners are considered at all meetings of the forums, partners regularly report their progress against their own performance targets both national and where possible local, and consider many initiatives which are being undertaken locally, e.g. targeting rogue traders.

Currently the Area Community Safety partnerships feed back into the Argyll and Bute Community Safety Partnership which meets six monthly, however, it is proposed that a report also be provided to the LACPG on a regular basis so that issues of particular interest can be aired at the larger area community forum.

### 3.4 Appointment

The Area Committee is invited to appoint up to two Members to the Area Community Safety Forum.

## 4. IMPLICATIONS

- |     |                                     |  |
|-----|-------------------------------------|--|
| 5.1 | <b>Policy</b>                       | Making the appointments will facilitate the Councils Community Safety Strategy |
| 5.2 | <b>Financial</b>                    | None,  |
| 5.3 | <b>Personnel</b>                    | A time commitment will be required from those appointed to the CSFs            |
| 5.4 | <b>Equalities Impact Assessment</b> | None.  |
| 5.5 | <b>Legal</b>                        | None   |

For further information, please contact Shirley MacLeod, Area Governance Manager  
tel 01369 707134

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**ARGYLL AND BUTE COUNCIL  
CUSTOMER SERVICES**
**HELENSBURGH & LOMOND  
AREA COMMITTEE  
12 June 2012**


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**APPOINTMENT TO OUTSIDE ORGANISATIONS WITHIN THE HELENSBURGH AND  
LOMOND AREA**


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**1. SUMMARY**

The purpose of this report is to consider appointments to local bodies/organisations within the Helensburgh and Lomond area.

**2. RECOMMENDATIONS**

2.1 Members are asked Consider whether or not to appoint an Elected Member(s) to outside bodies/organisations detailed in 3.2.

**3. DETAIL**

3.1 The Council on the 22 May 2012 made a number of appointments to outside bodies/organisations within Argyll and Bute and instructed the Area Governance Manager to submit a report to the first meeting of the Helensburgh and Lomond Area Committee with details of area based outside organisations which the Committee may wish to make appointments to.

3.2 Outside Organisations requiring appointed representatives within Helensburgh and Lomond are :

**AREA COMMITTEE**

Argyll Community Housing Association Local Area Committee	One representative	Until next Election	Essential
Helensburgh Crime Prevention Panel	1 Representative	Until next Election	Desirable
Dunbartonshire Educational Trust	1 Representative	Until next Election	Desirable
Helensburgh Sports Council	1 Representative	Until next Election	Desirable
Cardross Trust (Moore's Mortification Fund)	1 ex-officio local member	Until next Election	Essential
Helensburgh and Lomond Joint Locality Meetings	1 representative	Until next Election	Desirable
Glasgow Airport Consultative Committee	One representative	Until next Election	Essential

Lower Clyde Greenspace (formerly Lower Clyde River Valley Project)	One representative	Until next Election	Essential
Dunbritton Housing Association	1 representative	Until next Election	Desirable
West of Scotland Loan Fund Board	1 representative	Until next Election	Desirable
Careers Scotland Joint Advisory Board	1 representative	Until next Election	Desirable
Duchess Woods Local Nature Reserve Committee	1 representative	Until next Election	Desirable

#### 4. IMPLICATIONS

**Policy:** This is in keeping with the Council's commitment to work in partnership with other agencies and organisations within the Helensburgh and Lomond area.

**Financial** The Council will incur costs for Members participating in the these meetings

**Personnel:** None

**Equal Opportunities:** None

For further information contact: Shirley MacLeod, Area Governance Manager

Telephone: 01369 707134

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ARGYLL AND BUTE COUNCIL  
CUSTOMER SERVICES

HELENSBURGH & LOMOND  
AREA COMMITTEE  
12<sup>th</sup> JUNE 2012

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PROPOSED COMET ARCHWAY - HELENSBURGH PIER

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**1. SUMMARY**

- 1.1 The purpose of this report is to update the Committee on the request from the Helensburgh Heritage Trust to erect a two dimensional silhouette of Henry Bell's ship the 'Comet' on a grassed amenity area forming part of Helensburgh Pier. The proposed location is outlined on the attached plan.
- 1.2 To further update the Committee on the findings of the Council's consultant engineers with regard to the proposed silhouette.

**2. RECOMMENDATION**

- 2.1 That the Committee notes the content of the report.
- 2.2 That the Committee instructs the Executive Director of Customer Services to enter into an agreement with the Helensburgh Heritage Trust for the erection of the silhouette and the subsequent adoption of the structure by Development & Infrastructure Services. Such agreement to be conditional upon any outstanding engineering issues being appropriately addressed to the satisfaction of the Council and its engineering consultants and on the Trust receiving the requisite funding.
- 2.3 That to assist the Helensburgh Heritage Trust's application for funding that the Committee consents to the Council co-signing the funding application subject to such appropriate conditions as the Executive Director of Customer Services considers reasonably necessary.

**3. BACKGROUND**

- 3.1 The Helensburgh Heritage Trust made a request to the Council for permission to erect a two dimensional silhouette of Henry Bell's ship the 'Comet' on a grassed amenity area forming part of Helensburgh Pier. The proposed location is outlined on the attached plan.

- 3.2 The Comet commenced its passenger service in 1812 and the Helensburgh Heritage Trust wishes to celebrate the bicentenary of the service by commissioning and erecting the silhouette. The silhouette would be accompanied by an information board.
- 3.3 A sketch of the silhouette is attached along with a sketch depicting its proposed location on Helensburgh Pier in relation to the pier access and the Tourist Information Centre. The information provided by the Helensburgh Heritage Trust is that the silhouette would be approx 15 feet in length and would be set 10½ feet (3.2m) off the ground with the top of the mast being 20 feet (6.1m) off the ground.
- 3.4 The silhouette is to be made from metal and to have a designed life of 50 years (the Council's consultant engineers are indicating only 30 years). The Helensburgh Heritage Trust is also advising the structure will have no moving parts and will require minimal initial maintenance. The silhouette will be mounted on two poles which in turn will be bolted to a concrete plinth.
- 3.5 The Heritage Trust are keen for the silhouette to be on the pier as a celebration of the bicentenary but recognise that the silhouette may require to be relocated to accommodate future developments on the pier and that ultimately the silhouette may have to be repositioned off the pier.
- 3.6 The Helensburgh Heritage Trust intends to submit an application to the Heritage Lottery Fund to fund the silhouette project. The Trust is keen to see the silhouette in place by August 2012. The funding application requires to be countersigned by the Council as landowner as demonstration of support for the project. The Trust wishes to submit the funding application now in order to have the silhouette in place by August.  
  
The Trust has already applied for and received planning permission for the erection of the silhouette at the location indicated on the attached plan.
- 3.7 The proposed location currently contains a car park sign and a dog waste bin. The Helensburgh Heritage Trust have been advised that should any permission to erect the silhouette be granted the Trust will require to reposition the car park sign and the dog waste bin to a location determined by the Council and at the sole expense of the Trust.
- 3.8 Prior to any permission to locate the silhouette on the pier the Helensburgh Heritage Trust were advised they required to submit an engineer's certificate confirming the silhouette, mounting poles and plinth are all of sufficient specification to withstand the exposed location. It is obviously of paramount importance that



the silhouette does not become a danger in adverse weather conditions. The engineering certificate was submitted along with design drawings and calculations which the Council had also requested.

3.9 The design drawings and calculations were requested as the Executive Director of Development & Infrastructure Services had requested the design was reviewed by the Council's engineering consultants on the Helensburgh CHORD project, AECOM. The Trust was advised the Council would be forwarding the design and calculations to the Council's engineering consultants for review.

3.10 The Council's engineering consultants AECOM have now examined the design specification and made the following comments;

- Minor numerical errors carried through the design but nothing ultimately of significance.
- Confirmation that overtopping of waves will not impact on the location of the structure.
- No check carried out on the overturning or sliding of the foundations.
- Specification of stainless steel rigging and plywood flags to be added including method of preservation of the plywood.
- Drawing indicating connection method between rigging and plywood flags required.
- Potential vandalism would appear most likely to the bowsprit and flagstaff. Engineer should carry out check against vandalism.
- Deflection of frame should be checked by the engineer.
- No information on how the structure is to be cleaned and maintained (note it is the intent to gift the structure to the Council).

3.11 The aforementioned engineering points have been noted to the Helensburgh Heritage Trust for action.

3.12 As mentioned above no information on how the structure is to be cleaned and maintained has been provided. As with the engineering points this has been noted to the Helensburgh Heritage Trust for confirmation. Should the structure be able to be cleaned from ground level by extendable brush or pressure washer then cleaning will be significantly easier and cheaper. Removal of graffiti may require a small cherry picker type vehicle or scaffolding.

**4. CONCLUSION**

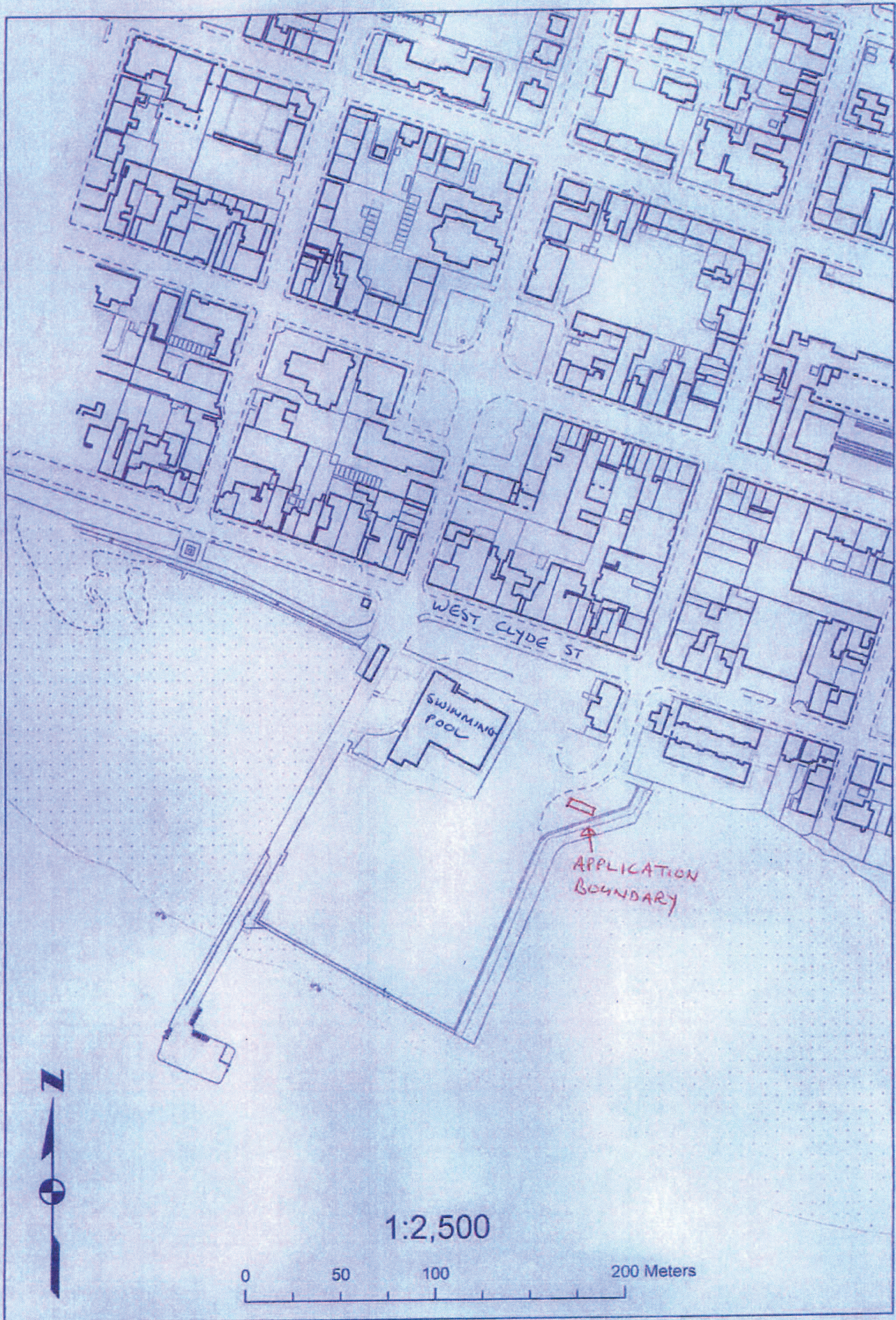
- 4.1 Subject to the engineering points raised by the Council's engineering consultants, AECOM, being satisfactorily addressed by the Helensburgh Heritage Trust there would be no engineering reason not to consent to the silhouette being erected on the grassed amenity area.
- 4.2 However given it is the intent of the Helensburgh Heritage Trust to gift the silhouette to the Council there still remains the issue of future maintenance costs. At this moment in time such costs are not clear and the Helensburgh Heritage Trust has been asked to comment on how the silhouette would be cleaned. Graffiti and any impact damage are unquantifiable events which would fall to the Council to action.
- 4.3 Given the Helensburgh Heritage Trust requires the Council's co-signature on their funding application it would seem appropriate for the Council to sign the funding application subject to such conditions as the Executive Director of Customer Services considers reasonably necessary.

**5. IMPLICATIONS**

POLICY:	None
FINANCIAL:	Future maintenance and possible relocation costs.
PERSONNEL:	None
EQUAL OPPORTUNITY:	None
LEGAL:	None

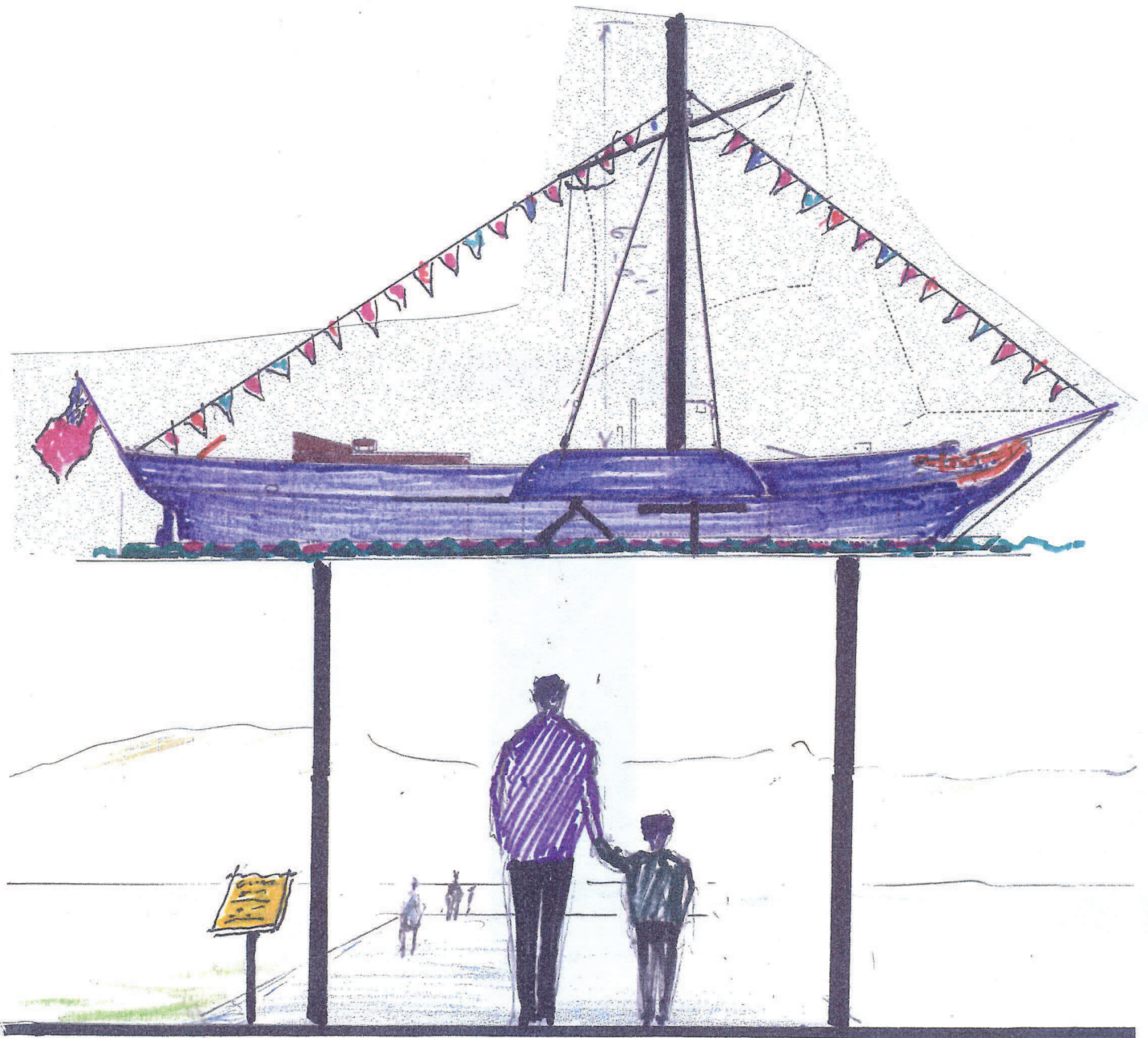
Executive Director of Customer Services  
24<sup>th</sup> May 2012

For further information contact: Hugh Blake, Senior Estates Surveyor,  
Tel: 01436-658963



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Sketch showing proposed silhouette of the Comet (approx 15 feet long) set on stilts forming an entrance gateway to the Helensburgh Pier

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